

HR-L7

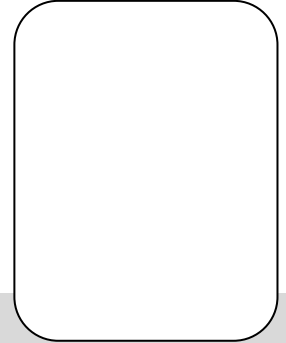
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**Maldives Correctional Service**  
Republic of Maldives

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**JOB APPLICATION FORM**  
**(FOREIGNERS)**



**EMPLOYEE INFORMATION**

First Name:		Middle Name :	
Last Name :			
Gender :		Age :	
Contact number:		Email :	
Passport No :			
Passport Issued Date :		Passport Expiry Date:	
Permanent address :			
City & Road Name :			
Zip/Postal Code :		Marital Status :	
Nationality:		Country:	
Present Address :			
City & Road Name:			

**EMERGENCY CONTACT INFORMATION**

Emergency Contact Name & Relation :
Emergency Contact Address :
Emergency Contact No :

**EDUCATION**

<u>SECONDARY EDUCATION</u>		<u>HIGHER SECONDARY EDUCATION</u>	
Subject	Grade	Subject	Grade


**HIGHER EDUCATION & OTHER TRAININGS**

<u>Course Details</u>	
Institute/ University	
Date Acquired	
<u>Course Details</u>	
Details	
Institute/ University	
Date Acquired	
<u>Course Details</u>	
Details	
Institute/ University	
Date Acquired	
<u>Course Details</u>	
Details	
Institute/ University	
Date Acquired	

**EMPLOYMENT HISTORY**

Company 1	Place	
	Designation	
	Work Detail	
	Duration	
Company 2	Place	
	Designation	
	Work Detail	
	Duration	

### **REFERENCE DETAILS**

Referee Name	
Position	
Company Name	
Contact	
Email	

### **DECLARATION**

I Hereby declare that the above information provided about me is true and I have provided the information voluntarily. And I understand that should I conceal any material fact, I will, if engaged, be liable to the termination of my contract of service with such notice as may be appropriate

Applicant Name:

Date

Sign :

### **DOCUMENTS CHECKLIST**

Completed application form	
CV	
Copy of Passport Bio data Page (Colour Copy) with minimum 01 year validity	
Copy of academic certificates	
Reference letter / Experience letter	
Passport size photo in official attire (Colour scanned- Soft Copy - Passport standard - 45mm x 35mm – white background )	
Police Report (from expatriate's home country) document must be in English and issued within the last 3 months from submission date	
Medical report (from expatriate's current residing country) document must be issued within the last 45 days from submission date	
No Objection letter if already working in Maldives	

### **FOR INFORMATION**

Human Resource Section  
Phone No : + 960 3026115 / +960 3026114  
Email : [hr@corrections.gov.mv](mailto:hr@corrections.gov.mv)  
Website : [www.corrections.gov.mv](http://www.corrections.gov.mv)